

RWC ROTARY
MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING,
TUESDAY, September 16, 2003

CALL TO ORDER: The meeting officially was called to order at **1:30 PM.**

The following were in attendance: President Tom Delfs, Linda Schmidt, Carol Ebner, Carlos Bolanos, Bill Conklin, Bob Boland, Fritz Eberly and John Lowe.

The Youth and vocational committee met and recommended that The Rotary Club of Redwood City become a member of the RWC Chamber of Commerce.

Motion was made and seconded to approve the committee's recommendation. Motion approved

The meeting was adjourned @ 1:40 PM

Respectfully submitted

Sam Dafnis
Secretary

RWC ROTARY
MINUTES OF THE BOARD OF DIRECTORS MEETING, October 31, 2003@
“Bob’s Courthouse Cafe”, Redwood City, CA

CALL TO ORDER: The meeting officially was called to order at **8:34 AM**.

The following were in attendance: President Tom Delfs, President-elect Carlos Bolanos, Sam Dafnis, Carol Ebner, Bob Boland, Judy Cooper, John Lowe, Steve Carey, Fritz Eberly and Linda Schmidt

Absent: Bill Conklin.

Guests: Gerry Kohlmann

Approval of prior minutes: Board approved the minutes of Sept, 16, 2003(**Motion by John Lowe and seconded by Steve Carey**), September 26, 2003 (**motion by Sam Dafnis and seconded by Steve Carey**), and August 29th, 2003(with correction on the spelling of Bolanos) (**Motion by Carlos Bolanos and seconded by John Lowe**)

Secretary’s Report:

Sam Dafnis reported that the attendance September was 71% and October 81%. The membership is at 44 active and 4 honorary.

Treasurer’s Report: Carol Ebner distributed copies financial statements. She pointed out that meal expenses are in line with the budget. It averages about \$355.00 per week. ***Motion was made by Judy Cooper and seconded by John Lowe to approve the Treasurer’s report as submitted. Motion passed***

COMMITTEE REPORTS:

1. **Community Service Report:** Judy Cooper reported that the Halloween party will take place today at the Senior Center.
 - Tree planting took place Oct. 18th. President tom, his wife Catherine and PP Bill Nicolet worked on the project. Linda Schmidt will send letter to the district (PDG Greg Molloy)
 - Holiday Party: Will take place Thursday, December 11th @ 6:00 PM @ the Hack’s home. Judy reminded everybody to bring an unwrapped toy for the “Toys for Tots “ program
 - Bench Dedication: The Board approved the bench dedication in honor of Frank Parcell. It will take place November 11, @ the Red Norton Park. Lunch will be \$10.00 per. Sam Dafnis will put a program together, listing the agenda for the meeting
2. **International Service Report:** John Lowe reported on the 2 projects that he is working on. The Guatemala project (\$2,000.00) is moving very slow due to the elections. It’s on hold at the moment. The El Salvador project (\$1,000.00) is in motion. Pete Hughes has requested that our club get involved with the project Amigo, in Colima, Mexico
3. **Vocational/Youth:** Guy Thompson is working on the “top gear” program and will have more information later.
4. **Rotary Foundation:** Chair Linda Schmidt reported that the Foundation raffle brought in \$2, 0000.00, and the total for the year that was raised by our club was over \$5,000.00. World Series pool brought in \$800.00. In recognition of his support to our fundraising events, Motion was made by Linda Schmidt and seconded by John Lowe ***“to make Ted Henning a PHF”***. **Motion passed**

5. **New Business:**

- **Membership Attendance Matters:** President Tom brought up the attendance concern of Marsha Raines. Board members will talk to Marsha and report back
- **Pending New Members:** William Boone is scheduled to be inducted on November the 4th. On Patrick Gemma we are waiting to hear from Don Gibson.
- **Board meetings:** The next BOD meeting will be on December 5th. This will cover November and December's meetings
- **New banner:** President Tom is asking for help to locate our new banner.

5. **Adjournment:** The meeting was adjourned @ 9:15 AM. The next BOD meeting will be held, Friday, December 5, 2003 @ Bob's Courthouse Coffee Shop

Respectfully submitted

Sam Dafnis
Secretary

RWC ROTARY
MINUTES OF THE BOARD OF DIRECTORS MEETING, December 5, 2003@
“Bob’s Courthouse Cafe”, Redwood City, CA

CALL TO ORDER: The meeting officially was called to order at **8:31 AM**.

The following were in attendance: President Tom Delfs, President-elect Carlos Bolanos, Sam Dafnis, Carol Ebner, Judy Cooper, John Lowe, Steve Carey, and Linda Schmidt

Absent: Bill Conklin, Bob Boland and Fritz Eberly

Guests: Mark Campbell (Woodside/Portola Valley Club)

Approval of prior minutes: The minutes of the October 31, 2003 BOD meeting were approved as submitted by the Secretary (**Motion by Carlos Bolanos and seconded by John Lowe**)

Secretary’s Report:

Sam Dafnis reported that the attendance November was 69% .The membership is at 44 active and 4 honorary. (New member was added, Patrick Gemma) and Pete Hodgson resigned due to relocation. There are still attendance problems with Marsha Gaines, Barbara Bonilla and Carlos Bolanos told the Board that he will handle it.

Treasurer’s Report: Carol Ebner distributed copies financial statements. *Motion was made by Judy Cooper and seconded by John Lowe to approve the Treasurer’s report as submitted.*

Motion passed

COMMITTEE REPORTS:

1. **Community Service Report:** Judy Cooper reported on the following.
 - **Fair Oaks Halloween Party:** It was very successful and the club should consider doing it again next year
 - **Park Bench dedication:** Went extremely well, with the exception of the plaque.
 - **RWC police and Fire Toy Drive:** Members are asked to bring an unwrapped ***new*** toy at the Holiday party. The Fire Dept. will pick the toys up @ 8:00 PM
 - **Gift wrapping:** Will take place December 15 @ the old “Excite @ Home” Place.
 - **Rotary Centennial:** The form need to be submitted to the RI by December. 16th. Listing at least 3 different Community projects for the 2004-2005 year. PE Carlos and PEE John will work on it

2. **International Service Report:** Mark Campbell (District Int’l Projects Chair) gave a detailed report re: the Int’l projects that our club is involved. The Board approved to substitute the old Guatemala water project with a new one (***motion by Linda Schmidt and seconded by Judy Cooper***). The new project involves our Club, Menlo Park and Woodside /Portola Valley Clubs. John Lowe reported on the 2nd project (\$1,000.00) that our club is involved. He also gave report on a ‘raffle’ that would raise money for Int’l projects. Other projects include the Malawi project that Rod Toews is involved with. More details on that when Rod is the program at our December 30th meeting. ***Motion was made by John Lowe and seconded by Carlos Bolanos “to approve fundraising event for int’l projects up to \$3,000.00” Motion passed.***

3. **Vocational/Youth:** No report.

4. **Rotary Foundation:** Linda Schmidt gave a final report on the Rotary Foundation. Total money collected \$5,515.00 (\$2,010.00 from raffle, \$800.00 from the WS pool, and \$2,405.00 for Polio Plus). In regards to the Christmas Carol the ticket sales are not doing very well. She mentioned that anything over \$2,500.00 goes to polio plus and so far the total is about \$3,000.00. Our club has sold 8 tickets so far. The event is scheduled for December 10th.

5. **Old Business:**

- Chamber Mixer: Will take place, Wednesday January 21st, 5:00- 7:00 Pm @ the Acorn Restaurant in Menlo Park. The event is co-sponsored by Our Rotary Club and Bay Area Maintenance. Sam will notify the chair of the membership committee to handle the promotion and details of the event.
- Christmas Party Issue: President Tom mentioned that the catering cost was high, but at this stage we have no other alternatives.

6. **New Business:**

- Sergeant At Arms for RI President's visit: The dinner will be on February 13, 2004 and they need volunteers for sergeant at arms.
- Selection of PE: The committee has selected John Lowe to be the PE for 2004-2005. His nomination will be presented to the membership for a vote at our next regular meeting.
- Date for election of BOD: The Secretary will handle this according to the by-laws.

7. **Adjournment:** The meeting was adjourned @ 9:30 AM. The next BOD meeting will be held, Friday 8:30 AM, January 30th, 2003 @ Bob's Courthouse Coffee Shop.

Respectfully submitted

Sam Dafnis
Secretary

REDWOOD CITY ROTARY CLUB

MINUTES OF THE BOARD OF DIRECTOR'S MEETING

MARCH 26TH

“BOB’S COURTHOUSE CAFÉ”, REDWOOD CITY

CALL TO ORDER: The meeting was officially called to order at 8.05am.

The following were in attendance: President Tom Delfs, President elect Carlos Bolanos, Steve, Carey, Linda Schmidt, Bob Boland, Judy Cooper, Bill Conklin, Carol Ebner.

Absent: Fritz Eberly, Sam Dafnis, and John Lowe

Approval of Minutes: Motion was made by Steve Carey and seconded by Carlos Bolanos to approve the minutes of the February 27th, 2004 BOD meeting. Motion carried.

Secretary’s Report: In Sam’s absence, President Tom reported that Marcia Raines has submitted her resignation due to a conflict with her job.

Treasurer’s Report: Judy Cooper moved and Bill Conklin seconded the motion to approve the Treasurer’s report as presented.

COMMITTEE REPORTS:

Community Service: Judy Cooper reported that the PAL event is still on but no date available yet. There will be a city clean up on April 17th. Volunteers will be required to assist. There is a Casa de Redwood fashion show on April 3rd and our members will be invited to assist.

International Service: President Tom reported for John Lowe that Carlos has 6 boxes of body armor for the police in Iraq. Rotary will partner with the Police Department to pay for shipping costs at approximately \$250.00.

Vocational/Youth Service: No Report

Rotary International Foundation: Linda Schmidt reported that \$7,306.00 has been donated to the Foundation. \$3,620 to Polio Plus. \$400.1.00 yet to

be collected for March Madness. \$150.00 to be submitted to R. EOY close to \$9,000.00. Last year we raised \$8,100.00. Pins for Polio Plus will be presented to Carlos Bolanos and Fred Strathdee. President Tom thanked Linda for a great job.

OLD BUSINESS:

Centennial Committee Report: Carlos Bolanos reported that the project goal is to leave an imprint in the Community. The board liked the PAL “Stairway to Success” project.

Linda Schmidt made the motion and Carol Ebner seconded that Carlos take back to the Centennial committee the recommendation that we make a 50/50 split - \$5,000 for scholarship and \$5,000 for funding the scholarship for PAL. If set – up now it would eliminate future boards needing to vote every year to support the scholarship.

Motion carried.

Carlos reported that his committee includes John Lowe, Beth Beach, Rod Carpenter, Barbara Egegian and Judy Cooper.

Park Bench Update: Judy Cooper reported that Rod Carpenter is following up with Mike at the Parks and Recreation. Judy to get a further update from Rod.

NEW BUSINESS:

Rotary telephone line at Sam’s office: Bill Conklin moved and Carol Ebner seconded that we terminate the phone in Sam’s office and leave a forwarding message for callers to contact the San Francisco Clearing House. Motion carried.

Rotary Centennial Meeting project: President Tom deferred the decision regarding the world meeting on 2/5/05, to next year’s board.

Meeting adjourned at 9:00am

Next meeting will be May 7th, at 8:00am.

RWC ROTARY
MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING,
TUESDAY, March 30th, 2004

CALL TO ORDER: The meeting officially was called to order at **1:35 PM.**

The following were in attendance: President Tom Delfs, Sam Dafnis, Linda Schmidt, Carol Ebner, Carlos Bolanos, Steve Carey, Bob Boland, Fritz Eberly and John Lowe.

The Board approved request by John Lowe for \$250.00 to ship body armers to Iraq

The meeting was adjourned @ 1:40 PM

Respectfully submitted

Sam Dafnis
Secretary

RWC ROTARY
MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING,
TUESDAY, April 20, 2004

CALL TO ORDER: The meeting officially was called to order at **1:35 PM.**

The following were in attendance: President Tom Delfs, Linda Schmidt, Carol Ebner, and John Lowe. [Proxy votes for Bill Conklin, Steve Carey, Bob Boland and Judy Cooper](#)

Linda Schmidt recommended on behalf of the contributions Committee that our club provide \$600.00 toward a marine Science Cruise for the Boys and Girls Club of RWC on June 22nd 2004
Motion made by Carol Ebner, seconded. Motion approved
The meeting was adjourned @ 1:45 PM

Respectfully submitted

Sam Dafnis
Secretary

RWC ROTARY
MINUTES OF THE BOARD OF DIRECTORS MEETING, May 14th 2004@
“Bob’s Courthouse Cafe”, Redwood City, CA

CALL TO ORDER: The meeting officially was called to order at **8:10 AM.**

The following were in attendance: President Tom Delfs, President-elect Carlos Bolanos, Sam Dafnis, Carol Ebner, Steve Carey, Linda Schmidt, Bob Boland, Judy Cooper and John Lowe

Absent: Fritz Eberly, Bill Conklin

Approval of prior minutes: The minutes were approved as follows:

- March 26 2004 (Motion by Sam Dafnis, seconded by Steve Carey)
- March 30th, 2004 with the correction of the spelling of the word to “armour” (Motion by John Lowe, seconded by Steve Carey)
- March 20, 2004(motion by John Lowe, seconded by Linda Schmidt)

Secretary’s Report:

Sam Dafnis reported that the attendance for March 2004 was 86% and for April 2004 75%. The membership is at 46 active and 4 honorary. 3 new members came in (Krueger, Barker, Gardner) and 1 member resigned (Raines)

Treasurer’s Report: Carol Ebner had distributed the financial reports. After brief discussion Motion *was made by Carlos Bolanos and seconded by Carol Ebner to approve the Treasurer’s report as submitted.* **Motion passed**

COMMITTEE REPORTS:

Community Service Report: Judy Cooper reported that there was not much going on at the moment, but next week during the “breakout session” her committee will discuss committee’s budget for next year:

Vocational/Youth Service Report: No report

International Service Report: Committee chair John Lowe reported on the following

- El Salvador Project: Due to changes in personnel at RI, we are still waiting for a response as to the current status. Our contribution of \$1,000.00 has been sent and \$4,000 is to added from DDF and Rotary International funds for a total of \$5,000
- Guatemala Project: on hold at the moment. The Club’s \$2,000.00 that was approved for the project might be given to the District before June 30, 2004 and be held until the project moves forward
- Rotoplast: There was \$500.00 remaining in this year’s budget. Rotoplast are to get back to us with specifics of a surgical device that we can fund for approximately that amount.
- In response to a question about the status of the Malawi funds, John indicated that he believes approximately \$6,700 had been raised. As this year is almost over and District funds fully utilized Malawi would become Rod Toews’ project responsibility when he becomes International Committee chair for 2004-5

Rotary Foundation: Linda Schmidt reported that everything has been collected from the March madness Raffle (total of \$1,250.00)

Total Contributions to the Rotary Foundation this year \$8,430.00 (\$4,390.00 went to polio plus). From the polio plus box that is distributed to the membership each week, the average collection is approx. \$75.00 per month

Old Business:

- **Park Bench Plaques update:** Nothing to report
- **Centennial Committee Report:** there was extensive discussion of the amount and structure of the funding for this project. To clarify a motion was proposed by John Lowe that

“\$5,000 be immediately paid to PAL in return for the new building stairway being dedicated to our Rotary Club and designated “Stairway to Success” In addition our Club agrees to commit to funding two awards per year with a total value \$1,000 per year and to do this for the next five years”

The motion was seconded by Carol Ebner and approved unanimously

John Lowe stated that he is seeking vendors for a large Rotary Wheel sign, perhaps 36’ in diameter to be placed in the Stairway to Success stairwell. He also plans to meet with Barbara Bonilla next week to discuss signage below the Rotary wheel. Suggested texts were circulated for the Board to consider.

Carlos Bolanos proposed that up to \$1,500 be approved for the Rotary wheel, this was seconded by Judy Cooper and approved unanimously

New Business:

- **Location of 6/22/04 meeting:** The Board approved (motion by Linda Schmidt and seconded by Bob Boland) to have the 6/22/04 meeting at the Marine Science Institute and have a barbecue @ 10.00 per person. Motion passed. There will be a science-training cruise for the Boys and Girls in the morning. Michael Clarke volunteered to help with the food.
- **Car Raffle sales proposal:** President Tom distributed a letter from Cliff Brauff outlining proposal for raffle ticket sales. The Board declined to consider it and referred back to the Fund Raising committee
- **Dictionaries:** Motion was made by Carlos Bolanos and seconded by Linda Schmidt to *“Approve the continuation of dictionary program and authorizing the purchase of 50 books, subject to Carlos confirming that benefits continue with “PROJECT READ” leader. Motion passed*
- **New membership cards:** Sam Dafnis reported that the membership card will cost \$3.50 each if we get them from RI supplier. The Board decided to have some simple ones printed to avoid the expense. Sam Dafnis will handle this.
- **Debunking and installation:** The Debunking and installation will take place on June 29th @ the Acorn Restaurant. Linda Schmidt is in charge of the event. The Board decided to include the wine in the price of the ticket, rather than have each individual pay for their own
- **Adjournment:** The meeting was adjourned @ 9:00 AM. **The next BOD meeting will be a joint meeting (old and new board) and will be held on June 25, 2004, 8:00 AM @ Bob’s Courthouse Coffee Shop**

Respectfully submitted

Sam Dafnis, Secretary

RWC ROTARY
MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING,
TUESDAY, June 1, 2004

CALL TO ORDER: The meeting officially was called to order at **1:35 PM.**

The following were in attendance: President Tom Delfs, Carlos Bolanos, Bob Boland, Carol Ebner, and John Lowe.

Board member Steve Carey was absent from the meeting but appointed John Lowe his proxy to vote in favor of the flowing;

Absent: Bill Conklin, Sam Dafnis, Fritz Eberly Linda Schmidt and Judy Cooper,

John Lowe presented to the Board an example of the Rotary Wheel planned for the PAL “Stairway to Success” Centennial Project. The estimated cost of the 36” wheel is \$1,200 +/- 10% and is part of the “not to exceed” \$1,500 approved at the May 14 Board Meeting. **By unanimous vote the Board approved the purchase of said Wheel.**

John Lowe presented a Rotaplast (a 501c(3)) proposal that the club fund \$497 for specific medical instruments needed for cleft palate surgery.

Carlos Bolanos proposed a motion to approve this \$497 disbursement. The motion was approved unanimously

Respectfully submitted

John Lowe for Sam Dafnis
Secretary

RWC ROTARY
MINUTES OF THE BOARD OF DIRECTORS MEETING, June 25th 2004@
“Bob’s Courthouse Cafe”, Redwood City, CA

CALL TO ORDER: The meeting officially was called to order at **8:12 AM.**

The following were in attendance: President Tom Delfs, President-elect Carlos Bolanos, Sam Dafnis, Carol Ebner, Steve Carey, Linda Schmidt, Bob Boland, and John Lowe

Absent: Fritz Eberly, Bill Conklin and Judy Cooper

Approval of prior minutes: The minutes were approved as follows:

- May 14th 2004 (**Motion by Carlos Bolanos, seconded by John Lowe**)
- June 1st, (**Motion by Carlos Bolanos, seconded by John Lowe**)

Secretary’s Report:

Sam Dafnis reported that the attendance for June 2004 was 79%. The membership is at 46 active and 3 honorary. Board approved Leave of Absence for Judy Cooper till July 31st 2004 (**motion by Carlos Bolanos and seconded by Carol Ebner**).

Treasurer’s Report: Carol Ebner had distributed the financial reports. She reported that the car raffle sales thru 6/30/04 were \$32,000.00. After brief discussion motion *was made by Sam Dafnis and seconded by Steve Carey to approve the Treasurer’s report as submitted.* **Motion passed**

COMMITTEE REPORTS:

Community Service Report: No report

Vocational/Youth Service Report: No report

International Service Report: Committee chair John Lowe reported that the remaining \$2,000.00 had been received from the Raffle/Malawi fund raiser for a total of \$6,720.00. These funds will carry over to 2004-2005 for disbursement at that time. He reported that Rod Toews has taken over the chair of the International Committee
In addition the \$1,000.00 we contributed to El Salvador for medical supplies has been sent to the partner Rotary Club along with \$4,000.00 added by the District and the Rotary Foundation. Contributions to Rotaplast (\$497.00) and the Guatemala Clean Water Project (\$2,000.00) have been paid out to complete the goals established for 2003-04

Rotary Foundation: Linda Schmidt reported that total Contributions to the Rotary Foundation this year \$8,600.00 (\$4,600.00) went to polio plus).

Old Business:

- **Park Bench Plaques update:** President Tom reported that the plaques are in and installed
- **Centennial Committee Report:** John Lowe reported that the Rotary wheel for PAL “Stairway to Success” is now ready and we will install it in PAL building together with a commemorative plaque before the official opening later this year

New Business:

Carlos Bolanos took over the meeting as the new President and thanked Tom Delfs for the great year that our club had and for his dedication to the Club. The Board also expressed their appreciation for a job well done.

- **Budget:** President Carlos presented his budget for the year 200-05. After a lengthy discussion the Board unanimously approved the budget (**motion by Tom Delfs and seconded by John Lowe**)
- **Rotary blood drive:** The Board agreed for the Club to have a blood drive on August 31st. from 10:00AM-2:00 PM. President Carlos will announce it at the next club meeting
- **District Foundation Even:** The District Foundation event will take place November 6, 2004 @ the Hiller Aviation Museum. The District will have a meeting and tour of the facility on July 12, 6:00-8:00 PM to go over the details etc.. They are asking for each club to have 5 representatives. Carlos will RSVP for those who wish to attend
- **City Proclamation for the Centennial Year:** It was decided to have to separate proclamations of the City of the Redwood City, one for each club. Also it was decided to put up a banner on Broadway (as a joint project of both clubs)
- **SMCO Rotary Fair:** The Rotary Club of Pacifica is putting together Rotary Fair the week of August 16th. They are asking clubs to participate and help managing the booths. More details later.
- **Honorary Members:** The following members were voted unanimously as honorary members for the year 2004-2005
 - ❖ **Dani Gasparini:** (motion by John Lowe and seconded by Tom Delfs)
 - ❖ **Frank Parcell:** (motion by Tom Delfs and seconded by Linda Schmidt)
 - ❖ **Paul Young:** (motion by Tom Delfs and seconded by John Lowe)
- **BOD meetings:** The meetings will be held on the last Friday of each month @ 8:00 AM at Bob's Courthouse Coffee Shop

Adjournment: The meeting was adjourned @ 9:10 AM. **The next BOD meeting will be held on July 30th, 2004, 8:00 AM @ Bob's Courthouse Coffee Shop**

Respectfully submitted

Sam Dafnis
Secretary

